



**Minutes of the AGM held on Thursday 21st June 2018
at 7.00 p.m.**

**The Church Lounge, London Road Methodist Church,
London Road, Horsham.**

Item	Detail	Lead
1	Meeting opened and welcome from the Clerk	SD
2	<p>Attendance and apologies for absence:</p> <p>Present - HDNC: Trudie Mitchell – Chair, Gianni Lozzi – Treasurer, Ian Botting, Nigel Hillpaul, Godfrey Newman, Christine Osborne, Rodger Whitefield.</p> <p>Sara Doy - Clerk</p> <p>Apologies - HDNC: Judy Pounds</p>	SD
3	<p>Approval of the AGM Minutes from the meeting held on 25/5/2017</p> <p>Proposed by IB, seconded by NH.</p>	SD
4	<p>Annual Chairman's Report – 2017/18</p> <p>This has been an interesting year with a lot of changes both in HDNC and HDC where there is a new Chief Executive, a new Director of Community Services and soon there will be a new Director of Planning and Economic Development – this means we have to establish new relationships and communication in order to ensure continued support from HDC.</p> <p>At HDNC we have welcomed three new members during the year: HDClr. Godfrey Newman, Christine Osborne and Rodger Whitefield, but miss the contributions of Jane Apostolou and Martin Bruton, our Planning Committee Chair who have both resigned.</p> <p>My thanks go to all members for their contributions and especially to our Clerk Sara Doy who organises us so well, produced our newsletter and has taken on more work for us. We still have vacancies for three members; meanwhile it is important that members attend as many monthly meetings as possible, so we can maintain a quorum of 4 members</p> <p>Thanks also to the HDC and WSCC Councillors who have given us support through the year and we hope to have closer contact with all our local Councillors in the year to come.</p> <p><u>Main matters 2017 - 8:</u></p> <p>We submitted responses to many consultations and proposals including: CPZ Parking Restrictions Zone A; Contra-Flow Cycling; Brownfield Sites Register and the Local Plan</p>	TM

Review, School Admissions and Community Youth Fund applications. We have been involved in meetings about Town Wardens, the Town Centre Evacuation Plan, the Visitor Economy, Horsham Unlimited and Horsham Park.

General Data Protection Regulation

Work is ongoing to ensure HDNC is compliant, especially with the regulations introduced 25th May.

Planning

The Planning Committee has several new members but following Martin Bruton's resignation our Clerk has taken on all the logistical work and consults with TM on submitting responses. There have been many applications regarding residential properties and we have also responded to major applications including the Car Parks at the Pavilions and Pirie's Place, effecting some changes, albeit small scale. Thanks also go to our Tree Warden, Andrew Dickinson who has responded to a large number of applications during the year.

We have participated in Parish-online Mapping training and attended planning training sessions at HDC.

West of Horsham

Site visits continued together with the Hills Farm Conservation Group, throughout the year to monitor progress and discuss any problems. Work has begun on the Southern Site, the Hills Farm Lane access to the Northern site has been closed and work is imminent on the access road from Hills Farm Lane to the Southern site.

Highways and Transport

Several reports of minor maintenance issues have been dealt with using the Love West Sussex website. HDNC continues to support the Wimblehurst Road Residents Association in their efforts to introduce traffic calming measures and prevent violations by heavy goods vehicles.

We are pleased that some progress has been made on communications with Network Rail regarding the Railway Subway improvements project following our letter to Jeremy Quin M.P. Since then HDC director Adam Chalmers has taken up the initiative and received an offer of a financial contribution.

Progress is very slow regarding improvements to the Hospital Car Park but we have been told it is still under consideration with the NHPS (National Health Property Services), HDC and WSCC.

Town Centre

There has been little progress on the Town Vision consultation but we have been assured we will be consulted on any specific proposals.

	<p><u>Town Wardens</u></p> <p>The Neighbourhood Councils agreed to the HDC proposal to employ two Town Wardens, part funded from the Special Charge for a two year contract. We appreciate that the NCs were invited to participate in the interview process and were pleased with the successful candidates who should start work in the Summer.</p> <p><u>Horsham Park</u></p> <p>Improvements include two gym pods installed during the year (their use will be monitored to assess any further requirement); landscaping to open up the area by the North Parade Car Park and upgrading the Tennis Courts. However there is a major problem regarding pollution of the pond which is yet to be resolved.</p> <p>HDNC supported the planning application for a temporary ice rink in the Park but was very disappointed in the presentation and length of time the area was out of use, and would not support any similar application</p> <p>The New Friends of Horsham Park was set up as a direct response to opposing the ice rink and since then has become involved in many matters relating to the Park. The Memorandum of Understanding between HDC and HDNC is unaffected by this development, however HDNC and NFoHP are co-operating in consultations with HDC regarding the new Park Management Plan and other matters.</p> <p><u>The Remembrance Gardens</u> The improvements should be completed by August.</p> <p><u>Communications</u></p> <p>Thanks to Rodger Whitefield for taking over responsibility for the website and to Nigel Hillpaul for continuing to post on Twitter.</p> <p><u>Other Organisations</u></p> <p>HDNC continues to support the Horsham Town Community Partnership, Horsham Association of Local Councils, the Horsham District Older Peoples Forum, and the Horsham District Dementia Action Alliance. Work continues with Horsham Blueprint Neighbourhood Forum to create the Neighbourhood Plan despite lack of sufficient financial support.</p> <p>I hope that 2018 - 9 will prove successful for Denne and that our Council continues to challenge and support activities and projects in our Neighbourhood.</p>	
5	<p>Annual Financial Report – 2016/17</p> <p>The report was agreed by the Auditor and circulated prior to the meeting.</p> <p>Approval of the report was proposed by RW and seconded by NH.</p>	GL
6	<p>Election of Chairman of HDNC for the Council Year 2017/18</p> <p>Trudie Mitchell: proposed by IB, seconded by RW and approved.</p>	Clerk

7	Election of Vice - Chairman of HDNC for the Council Year 2017/18 No nominations	TM
8	Appointment of HDNC Financial Officer/Treasurer for the Council Year 2017/18 Gianni Lozzi: proposed by NH, seconded by CO and approved.	TM
9	Appointment of Members to Fulfil HDNC Roles and Responsibilities The members present agreed to continue with their roles and responsibilities. Horsham Park: CO, GN & IB confirmed they would be additional representatives as they are involved with the Park Management Plan. ACTION: SD to confirm with JP as she was not present.	TM

Meeting closed 7.30 pm

Signed: